

# **Booker T. Washington Public Charter School**



**For Technical Arts**

**Student Enrollment  
Admissions Application  
Rising 10<sup>th</sup>-12<sup>th</sup> Grade  
SY 2009-2010  
Due May 1, 2009**

**Booker T. Washington Public Charter School  
for Technical Arts  
1346 Florida Avenue NW  
Washington, DC 20009**

(202) 232-6090

[www.btwschool.org](http://www.btwschool.org)

## Booker T. Washington Public Charter School for Technical Arts



Dear Parents and Prospective Student,

We are delighted that you are considering enrollment in Booker T. Washington Public Charter School for Technical Arts (BTWPCS) this school year 2009-2010. It is a great place to learn and prepare for the future.

The mission of BTWPCS is to educate students in grades 9-12 in the construction and building trades and prepare them for life-long learning through a rigorous academic program. Our curriculum is designed to challenge and engage students in critical thinking and problem solving skills by using their minds and their hands. Each student will be assigned to one trade area and will also be enrolled in the required academic coursework which is aligned with DC Public School standards. BTWPCS offers Honors and Advanced Placement classes. Each academic and trade skill mastered through focused learning will serve as a stepping stone for many future opportunities. All students will demonstrate their level of mastery by compiling a grade level Educational Portfolio which will contain samples of student work completed throughout the year. Students will present their Portfolios to a panel of parents and teachers at the end of the year.

BTWPCS is a small learning community with a family feel. Our faculty and staff provide varied instructional approaches inclusive of individual projects, small group work and school-wide initiatives. BTWPCS promotes team work and team spirit in the classroom as well as through our athletic program and other extracurricular activity. In this way we strive to build trust and respect for each other and the institution of which they are a part. For many, this opportunity is the chance of a life time. We set high but realistic expectations for our student population. It will be clear from the outset what the expectations and the requirements are for remaining in good standing with this institution.

We have a strict discipline code which we enforce. This includes our mandatory uniform policy which must be adhered to each day. BTWPCS welcomes and relies on the assistance of our parent community. We are requiring that parents commit to spending a minimum of ten (10) volunteer hours per year in support of school operations. The checklist of volunteer assignments is included in this packet. Parental presence helps with safety and security, classroom management and thus student achievement.

This application begins the first step in the enrollment process for new students. Please bring in **all required documents** (including student essay) needed for processing by May 1, 2009.

We look forward to working with you this year.

Sincerely,

Dr. Daniel Hudson  
Principal

# Vision

We believe that all students can learn. It is our responsibility to help students demonstrate growth as a result of their experiences with us. It is our job to create an environment in our school that results in the highest possible level of performance, in the areas of academic achievement, personal responsibility, and career readiness in a technological society. We are confident that with our support and guidance, students will master challenging academic material that will prepare them to be productive members of their local and global community. We are prepared to work collaboratively with colleagues, students, parents, and the community, to achieve this shared educational purpose.

# Mission

The mission of Booker T. Washington Public Charter School for Technical Arts is to educate students in grades 9 through 12, adults, and others for the construction and building trades and prepare them for life-long learning:

- Educate students to meet college matriculation requirements;
- Train students for construction apprenticeship programs;
- Develop life skills for long-term success;
- Create opportunities for employment and entrepreneurship

# Seven Non-Negotiable Rules

There are seven rules that the students, faculty, and staff have agreed upon collectively.

1. Students will always wear their lab coat.
2. Students will follow the school's closed campus and attendance policies.
3. Students will not bring or possess weapons, electrical devices or contraband in school.
4. Students will always demonstrate appropriate behavior and language towards each other and the staff.
5. Students will not vandalize the school, school property, or personal property.
6. Students will follow the safety guidelines of technical arts classes.
7. Students will not wear headgear of any kind, within the school.

## YOUR CHILD HAS NOT COMPLETED REGISTRATION UNTIL . . .

*...the following items have been reviewed and approved for submission.*

- ❖ Application (Must be completely filled out by a parent/guardian)
- ❖ D.C. Residency Verification (From July 14-18<sup>th</sup>)
- ❖ Current Immunization and Health Records
- ❖ IEP (CURRENT) if applicable
- ❖ Current Report Card
- ❖ Official transcript (Submitted after July 1<sup>st</sup>)
- ❖ Lunch Application (Submitted after July 1<sup>st</sup>)
- ❖ Home Language Survey
- ❖ Student Essay (submitted with application)
- ❖ Two Recommendations (One from a teacher; one from a community-based adult on official letterhead)
- ❖ Interview (required after June 15<sup>th</sup>)
- ❖ Placement Exam in Reading and Math
- ❖ Parent Volunteer Checklist

Incomplete applications will not be processed. After review of the completed application, a decision will be made concerning your child's enrollment by March 30, 2009. Final acceptance will be based on proof of residency verification. We will begin accepting this proof from **July 8-18, 2009 by appointment only** from 10:00-12:00 & from 1-2 pm on Tuesdays, Wednesdays and Thursday. Notification of acceptance will be in writing.



**CONFIDENTIAL**

The Booker T. Washington Public Charter School for Technical Arts  
1346 Florida Avenue, NW  
Washington, DC 20009  
Office: (202) 232-6090 Fax: (202) 232-6282

**STUDENT APPLICATION  
SY 2009-2010**

**STUDENT INFORMATION: (To be completed by Parent/Guardian)**

Student ID #: \_\_\_\_\_

Student Name \_\_\_\_\_ Entering Grade \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Date of Birth \_\_\_\_\_

Sex: // Male // Female SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Ethnic Group or Race: // Black // White // Native American // Hispanic // Asian  
// Other (Specify) \_\_\_\_\_

Does the student receive Special Education Services? Yes // No //

If yes, When \_\_\_\_\_ Where \_\_\_\_\_

If yes, does the student have a current Individualized Education Plan (IEP)? Yes // No //

If no, when was the last IEP? \_\_\_\_\_

At which school? \_\_\_\_\_

Did your child receive free or reduced breakfast/lunch for SY 2007-2008? Yes // No //

Did your child receive ESL services? Yes // No //

What is the primary language spoken your household?

English // Spanish // French // Amharic // Other // \_\_\_\_\_

**FAMILY INFORMATION: Please include names, even if not present in the household.**

Mother's Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Occupation \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell \_\_\_\_\_ E-mail \_\_\_\_\_ Highest Grade/Degree Completed \_\_\_\_\_

Place of Employment(Company Name)Occupation:  
\_\_\_\_\_

Please mark the following as it applies to your relationship with the student:

Legal custody  Lives with  To receive mail Authorized to pick up yes no

Father's Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Occupation \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell \_\_\_\_\_ E-mail \_\_\_\_\_ Highest Grade/Degree Completed \_\_\_\_\_

Place of Employment(Company Name):  
\_\_\_\_\_

Please mark the following as it applies to your relationship with the student:

Legal custody  Lives with  To receive mail Authorized to pick up yes no

Guardian's Name \_\_\_\_\_ Relationship \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Occupation \_\_\_\_\_

Cell \_\_\_\_\_ E-mail \_\_\_\_\_ Highest Grade/degree completed \_\_\_\_\_

Place of Employment/Company Name:  
\_\_\_\_\_

Please mark the following as it applies to your relationship with the student:

Legal custody  Lives with  To receive mail Authorized to pick up yes no

Housing: Please check one // Own // Rent // Subsidy // Other/Special Conditions

(Specify) \_\_\_\_\_

Transition or Half Way House : (name and address) \_\_\_\_\_

**SCHOOL INFORMATION:**

Last School Attended \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_, State \_\_\_\_\_  
Date of Last Enrollment \_\_\_\_\_ Highest Grade Completed \_\_\_\_\_  
Date of Withdrawal \_\_\_\_\_ Reason for Withdrawal \_\_\_\_\_

**COURT INFORMATION:**

Does your child receive services from any public or private youth servicing agencies; i.e. CFSA, YSA, CYSA, Mental Health Clinic, Child Adolescent Clinic. etc. // Yes // No  
If yes, what service (s) \_\_\_\_\_  
Name of social worker or case manager \_\_\_\_\_ Phone # \_\_\_\_\_

**MEDICAL INFORMATION:**

Family Physician \_\_\_\_\_ Telephone \_\_\_\_\_  
Other Physician (s) \_\_\_\_\_ Telephone \_\_\_\_\_  
\_\_\_\_\_  
Hospital \_\_\_\_\_ Insurance Provider \_\_\_\_\_  
Medication (s) student is currently taking \_\_\_\_\_  
\_\_\_\_\_

History of Hospitalization: // Yes // No

If yes, where? \_\_\_\_\_ Date (s) \_\_\_\_\_

Reason (s) \_\_\_\_\_

My child has a history of (Check all that applies):

// Rheumatic Fever // Heart Trouble // Epilepsy // Kidney Disease

// Asthma // Tuberculosis // Diabetes // Hypertension

// Other (Specify) \_\_\_\_\_

Does the child have any allergies? // Yes // No

If yes, please specify. \_\_\_\_\_

Does the student have a disability for which he/she will need assistance? // Yes // No

If yes, please specify. \_\_\_\_\_

Has the student ever been discharged from Special Education? // Yes // No

If yes, what was the date? \_\_\_\_\_

Name of school \_\_\_\_\_

Does the student have a history of a psychiatric condition? // Yes // No

If yes, please specify. \_\_\_\_\_

Does anyone in the student's family have a history of psychiatric conditions?

// Yes // No

If yes, please specify who and what conditions. \_\_\_\_\_

**STUDENT EMERGENCY INFORMATION:**

Should an emergency, illness or injury occur at school or at a school function and you cannot be reached, please list the name of the person (s) to be contacted:

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Relationship \_\_\_\_\_

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Relationship \_\_\_\_\_

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Relationship \_\_\_\_\_

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Relationship \_\_\_\_\_

*I assert that the above information is correct to the best of my knowledge.*

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## **BOOKER T. WASHINGTON PUBLIC CHARTER SCHOOL**

### **TRADES PROGRAM**

**Students have the option to select from one of the following trades on a space available basis:**

#### **Carpentry**

**Students will learn basic carpentry skills related to home repair. Students will be exposed to technical instruction and develop competencies in reading and interpreting blueprints. Students will also learn to plan, layout and square buildings. Through oral and written exercises, students are required to describe carpentry's historical background and elaborate on current development in the field.**

#### **Electrical**

**Students will focus on the basic principles of electricity, electronics, shop mathematics and science related to basic home repair. Students will develop competencies in the safe use and care of electrician's tools, equipment and materials. Students are introduced to electrical measurements using Ohm's Law. Related instruction focuses on national and local electrical codes and standards. At the end of the course, students are expected to be able to explain orally, or in writing, the basic principles of electricity.**

#### **Plumbing**

**Students will be introduced to the basics of the plumbing profession as it relates to home repair. Students will be exposed to basic information on the types and places of employment, training requirements, qualifications, career opportunities, wages and descriptions of working conditions. Students will learn general and specific safety practices related to the plumbing trade. Use, care and maintenance of hand and power tools used by plumbers are developed and practiced in classroom/laboratory settings through actual on the job work experiences**

#### **Drafting**

**Students will be exposed to the basic tools and equipment used in the drafting profession. In addition to learning the basic drafting skills and techniques, students will be exposed to a variety of career areas of drafting such as architecture, mechanical and electrical engineering. Students will practice drafting skills in simulated job sites as part of their hands on experience and use a variety of reference materials, specifications, blueprints, sketches and other data to develop actual working drawings.**



**BOOKER T. WASHINGTON PUBLIC CHARTER SCHOOL  
STUDENT 4-YEAR PLAN  
Trades Program**

Shown below are typical class schedules for Booker T. Washington students. All students will meet with a counselor prior to final scheduling.

<b>9th Grade</b>  <b>1. English 1</b> <b>2. Earth Science or Biology 1</b> <b>3. Algebra I</b> <b>4. World History 1</b> <b>5. PE 9</b> <b>6. Introduction to Construction Trades *</b> <b>7. Foreign Language or Elective</b>	<b>10th Grade</b>  <b>1. English 2</b> <b>2. Biology 1 or Biology 2</b> <b>3. Geometry</b> <b>4. World History 2</b> <b>5. PE 10</b> <b>6. Trades 1 *</b> <b>7. Foreign Language</b>
<b>11th Grade</b>  <b>1. English 3</b> <b>2. Chemistry</b> <b>3. Algebra 2</b> <b>4. US History</b> <b>5. Foreign Language II</b> <b>6. Trades 2 *</b> <b>7. Music &amp; Art</b>	<b>12th Grade</b>  <b>1. English 4</b> <b>2. Pre-Calculus</b> <b>3. US Government/ DC History</b> <b>4. Physics</b> <b>5. Trade 3*</b> <b>6. Elective</b> <b>7. Elective</b>

Students will determine by the end of their freshman year (9<sup>th</sup> grade), which Construction Trades Program they will major in while attending Booker. T. Washington. All students must select and commit to a program before graduation.



## Parent Checklist

Parent Name: \_\_\_\_\_ Child's Name: \_\_\_\_\_

Parents are required to provide ten (10) volunteer hours per year in support of school program and operations. The school may request a background check for certain volunteer areas. Please indicate which volunteer area is of interest to you. Thank you.

\_\_\_\_\_ Student Annual Fundraisers (e.g. bake sales, Spring Dance, Holiday Drives)

\_\_\_\_\_ Parents on Patrol (e.g. hall duty, attendance, Parent Center, other in-school assignments)

\_\_\_\_\_ I can volunteer in the mornings (8:30 – 12:30 pm)

\_\_\_\_\_ I can volunteer in the afternoons (12:30 – 3:30 pm)

\_\_\_\_\_ I can tutor after school (3:30 – 6:00 pm)

\_\_\_\_\_ Parent Liaison (maintaining contact with other parents to alert them of school Event)

\_\_\_\_\_ Bi-lingual volunteer(e.g. translator)

\_\_\_\_\_ PTSA (working on committees to assist teachers; create community partnerships, Etc.

\_\_\_\_\_ Chaperone on School Field Trips/Athletic Events

\_\_\_\_\_ Create promotional flyers, mailings for school events

\_\_\_\_\_ Other

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Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Student Essay Topics



**Directions:** Please choose only one topic to develop in a minimum five-paragraph (maximum eight-paragraph) essay. This 1-2 paged typed essay must be submitted as part of your application process. Incomplete applications will not be processed.

- In paragraph one of all essays, please tell us who you are and why you wish to come to or continue enrollment at Booker T. Washington Public Charter School.

### **Topic #1:**

Speak to the philosophy of Booker T. Washington. What was his message as you understand it? In what two ways does his life parallel yours?

### **Topic #2:**

Do you believe there's a generation gap? Describe the differences between your generation and others?\*

### **Topic #3:**

What do you see as the importance of a technical arts high school? How do you think it will assist you in your future career choices? Please tell us about your career goals and where you see yourself five years from now.

### **Topic #4:**

What special talents do you bring to Booker T. Washington Public Charter School? What extracurricular or community service activities have you participated in recently? How have you demonstrated these talents in the community?

### **Topic #5**

Indicate a person who has had a significant influence on you, and describe that influence. Tell how this influence has made a difference in your life?

\* College essay question from Dennison University



# Recommendation Form

### **For Parents Only:**

I understand that I will not have access to this confidential information and that it will not become a part of my child's permanent record.

► **Name of student:** \_\_\_\_\_

► **Signature of parent/guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*\*\*\*\*

**To The Evaluator:** Please complete the entire form. Your comments will be held in strictest confidence. Please place evaluation in a sealed envelope and write your name across the seal.

► **Name of student:** \_\_\_\_\_

► How long have you known this student and in what context? Course Title: \_\_\_\_\_

► Describe this student in three words?

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

► How would you rank the student in the following areas:

<i>Outstanding</i>	<i>Excellent</i>	<i>Good</i>	<i>Average</i>	<i>Below Average</i>	<i>Comments</i>
Character					
Intellectual Curiosity					
Reading Comprehension					
Work Ethic					
Potential for Growth					
Overall Evaluation					

**Academic Ability: Intellectual curiosity: Written expression of ideas/Critical thinking**

Outstanding  Strong and varied  Good  Average  Limited

No basis for judgment  Other/Additional Comments:

**Academic Achievement: Ability to work with others: Classroom participation/group work**

Always works well  Outstanding  Better than expected  Usually effective  Good  As expected  Sometimes unable to cope  Below expectations  Has great difficulty in a group  No basis for judgment  Other/Additional Comment:

**Maturity Self-Confidence Integrity**

Mature  Has a healthy self-image  Very trustworthy  Needs some support  Trustworthy

Appears overly confident  Needs much reassurance  No basis for judgment  Other/Additional Comment:

► **Evaluator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# BOOKER T. WASHINGTON PUBLIC CHARTER SCHOOL FOR TECHNICAL ARTS

Student Name: \_\_\_\_\_

Student ID # \_\_\_\_\_

Date Received	Received/ Completed by	Item Needed	
			<b>Application:</b> Must be <i>completely</i> filled out (no blanks) by a parent/guardian. Guardian must provide documented proof of guardianship (i.e. court documents, official notification from a social worker)
			<b>D.C. Residency Verification:</b> See attachment for documents that apply.
			<b>Immunization:, Health &amp; TB Records</b>
			<b>Standardized Test Scores</b>
			<b>Current Individualized Educational Plan (IEP)</b> and all assessment and related services report
			<b>Last Report Card</b>
			<b>Official Transcript &amp; Transfer</b>
			<b>Lunch Application (must be filled out by parent/guardian)</b>
			<b>Home Language Survey</b>
			<b>Student Essay</b>
			<b>Two letters of reference</b>
			<b>Interview</b>
			<b>Placement Test</b> <ul style="list-style-type: none"> <li>• Reading</li> <li>• Math</li> </ul>
			<b>Parent Checklist</b>

Uniform Purchase \_\_\_\_\_

School Photo ID \_\_\_\_\_

Nurse Signature \_\_\_\_\_

Date \_\_\_\_\_

Registrar's Signature \_\_\_\_\_

Date \_\_\_\_\_

- **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED\***

